

EDUCATION

- 2014 Master in Library and Information Science, Rutgers University, New Brunswick, NJ
- 2014 Master's Candidate in Medieval Studies, Fordham University, Bronx, NY
Comprehensive exam fields: Social and Economic History of Medieval Europe, 1300-1500 and Comparative Literature (Travel Narrative and Iberian Court Culture)
- 2009 B.A. in Humanistic Studies and International Affairs, *magna cum laude*, John Cabot University, Rome, Italy, 2009
Thesis: *The Invasion of Ireland, 1167-1175: Discovering Politics and Identity in an Examination of the Contemporary Sources*, Mentor: Dr. Gene Ogle

PROFESSIONAL EXPERIENCE

- 6/2014- Present **Digital Humanities Specialist**, College of Arts & Letters, Michigan State University, East Lansing, MI
- Work with faculty and students on Digital Humanities projects, including implementation of tools, providing technical, project management, and instruction support
 - Collaborate to plan Great Lakes THATCamp unconference for ~60 people
 - Serve on the core planning group for "HASTAC 2015 Conference: The Arts and Science of Digital Humanities" for ~350 people
 - Collaborate across MSU on Digital Humanities Steering Committee to plan workshop series and brown bag lunch talk series
- 3/2013-5/2014 **Reference Assistant**, Library of Science and Medicine, Rutgers University, Piscataway Township, NJ
- Assisted in Reference Collection weeding and reorganization project
 - Answered reference and informational questions from patrons
 - Conducted 14 information literacy instruction sessions for sections of 25-30 students in the Students in Transition (STS) program
 - Checked accuracy of and corrected Research Guides
- 1/2013-7/2013 **Administrative Assistant**, Patterson Triennial Conference, Orthodox Christian Studies Center, Fordham University, Bronx, NY
- Used Waves software to prepare and maintain conference website
 - Assisted in Conference planning and logistics (including site set-up, technology, and catering)
 - Managed online registrations as well as payment of vendors and speakers
- 8/2010-8/2012 **Administrative Assistant**, Center for Medieval Studies, Fordham University, Bronx, NY
- Supervised four Graduate Assistants and one undergraduate student worker
 - Managed nine budget accounts during transition from FRS finance system to Banner finance system
 - Assisted in organization and logistics for annual conferences, including paper selection, travel, registration management, and catering
 - Organized and promoted regular lecture series
 - Compiled annual *Medievalia Fordhamensia* newsletter and Directory of Faculty and Students

- Organized “Apps Work”, a peer-to-peer graduate technology workshop as part of Fordham University’s Digital Humanities Working Group
- Maintained Center’s website (www.fordham.edu/mvst)

9/2006-5/2009 **Library Assistant**, Frohring Library, John Cabot University, Rome, Italy

- Copy cataloged new acquisitions using OCLC Connexion
- Gained experience with the Library of Congress classification and cataloging systems
- Performed circulation and re-shelving services

INTERNSHIPS AND VOLUNTEER EXPERIENCE

9/2013-1/2014 **Special Collections and Reference Intern**, Walsh Library, Fordham University, Bronx, NY

- Created an archival collections database to synthesize collection information
- Digitized collections of 216 Civil War era letters (<http://libdigcoll2.library.fordham.edu/cdm/landingpage/collection/civilwar>) and 102 Tin Pan Alley songbooks (<http://libdigcoll2.library.fordham.edu/cdm/landingpage/collection/tin>), provided metadata and posted in ContentDM
- Answered reference and informational questions from patrons
- Created Digital Humanities research resource (LibGuide) template and content plan
- Led the creation and promotion of a Fordham Library Pinterest account (<http://www.pinterest.com/fordhamlibrary/>)
- Processed a small collection of archival materials

1/2013-5/2013 **Archival Intern, North Jersey Genealogy & History Center, Morristown, NJ**

- Processed Concerned Citizens of the Second War Records and wrote collection finding aid (<http://morristownlibrary.org/HCFindingAids/HM51%20MSS%20Conc%20Rec%20CCSW.xml>)
- Digitized selections from the Frederick Curtiss Photograph Collection and New Jersey Maps Collection, added metadata information, and uploaded into ContentDM (<http://cdm15387.contentdm.oclc.org/cdm/landingpage/collection/p16100coll4>)
- Conducted original and copy catalog of local genealogy materials in OCLC Connexion

9/2012-2/2013 **Archival Volunteer, Fifth Avenue Presbyterian Church, New York, NY**

- Reconciled sermon and scripture data for 3000 records
- Digitized cassette tape recordings for audio use and preservation

5/2006-8/2006 **Intern, National World War One Museum at Liberty Memorial, Kansas City, MO**

- Coordinated the selection and presentation of objects for a temporary exhibition on “War Art”
- Assisted in transportation and organization of Museum’s Research library during relocation

CONFERENCE PRESENTATIONS

- 2014 “[Social Media Adoption by Medievalists](#)” Presentation at the Rutgers University Digital Humanities Showcase, New Brunswick, NJ, January 29, 2014
- 2013 “Reference 2.0 in a Flash: Pinterest” Panel organizer and presenter at the New Jersey Library Association Conference, Atlantic City, NJ, June 4, 2013

- 2013 “What’s the Big Deal About Library Instruction?” Poster Presentation at the New Jersey Library Association Conference, Atlantic City, NJ, June 4, 2013

FELLOWSHIPS, HONORS, AND AWARDS

- 2014 Student-to-Staff Program, American Library Association
 2013 Masters of Library Studies Service Scholarship, Rutgers University
 2013 Rosemary Allen Little Award, Special Libraries Association, Princeton-Trenton Chapter
 2013 Beta Phi Mu Omicron Chapter Scholarship
 2012 Research Support Grant, Fordham University
 2009-2010 Graduate Assistantship, Fordham University
 2009-2010 Presidential Scholarship, Fordham University
 2008-2009 Presidential Award for Contributions to the University, John Cabot University
 2008-2009 Humanities Departmental Award, John Cabot University
 2005-2009 Presidential Scholarship, John Cabot University

TECHNOLOGICAL PROFICIENCY

- Wordpress
- Twitter, Facebook, Pinterest, Google Docs
- ContentDM
- Filezilla FTP, WinSCP
- OCLC Connexion
- Microsoft Office Suite (including Access)
- HTML, CSS (basic knowledge)
- Banner Finance software
- SirsiDynix Integrated Library System software

LANGUAGES

- Italian (excellent speaking, good reading, fair writing)
- French (fair speaking, good reading, good writing)
- Latin (fair reading)

LEADERSHIP POSITIONS

- 2013-2015 ALA-New Members Round Table, Student and Student Outreach Committee
 2013-2014 Senator from the School of Communication & Information to Rutgers University Senate (University Structure and Governance Committee)
 2013-2014 ACRL/NY Symposium Planning Committee
 2013-2014 Vice President, Student College, Academic, & Research Library Association (SCARLA), Rutgers University
 Fall 2013 Co-Director, Graduate Students Digital Humanities Group, Fordham University
 2013-2013 Co-President, Library and Information Science Student Association (LISSA), Rutgers University
 2013-2013 Treasurer, Student Association for Archives (SOURCE), Rutgers University
 2008-2009 President, Student Government, John Cabot University
 2008-2009 Co-Founder, International Student Government Conference, John Cabot University

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

- Medieval Academy of America
- American Library Association

- Society of American Archivists
- American Historical Association
- Association of College and Research Libraries
- Library and Information Technology Association